

Guidelines for best service and turnaround

Purchase Orders

Nondestructive Testing

Your purchase order can be e-mailed or faxed to Sales/Customer Service in advance or enclosed with the materials or instruments sent to LTI for services. To ensure correct and efficient processing of orders, we need all pertinent information before a job begins. Please include all applicable details about the services requested on your PO or use this completed form as your PO.

Type of Nondestructive Testing Required:

- ☐ Ultrasonic Inspection (UT)
- ☐ Hydrostatic Testing (Hydro)
- ☐ Radiography Inspection (RT or X-Ray)
- ☐ Magnetic Particle Inspection (MT)
- ☐ Liquid Penetrant Inspection (PT)
- ☐ Visual Inspection (VT)

Specification / Requirements: _____

Acceptance Criteria: _____

Material Description: _____

Quantity: _____

Quote Number / Cost (from LTI price list): _____

Part Drawing (if applicable): _____

Special Instructions (if applicable): _____

Shipping Method / Destination: _____

Turnaround:

- ☐ Standard
- ☐ Expedited Services: * (Please call for availability)
 - ___ Same Day Rush
 - ___ 1 Day Rush
 - ___ 2 Day Rush
 - ___ 3 Day Rush

** Material & Purchase Order must be received at LTI by 12:00 Noon to be considered as the first day of service*

Contact: Name _____ Phone _____ E-mail _____

Billing Information: _____

PO Number: _____