Guidelines for best service and turnaround

Purchase Orders

Nondestructive Testing

Your purchase order can be e-mailed or faxed to Sales/Customer Service in advance or enclosed with the materials or instruments sent to LTI for services. To ensure correct and efficient processing of orders, we need all pertinent information before a job begins. Please include all applicable details about the services requested on your PO or use this completed form as your PO.

Type of Nondestructive Testing Required:
- ✐ Ultrasonic Inspection (UT)
- ✐ Hydrostatic Testing (Hydro)
- ✐ Radiography Inspection (RT or X-Ray)
- ✐ Magnetic Particle Inspection (MT)
- ✐ Liquid Penetrant Inspection (PT)
- ✐ Visual Inspection (VT)

Specification / Requirements: __________________________________________________________

Acceptance Criteria: ________________________________________________________________

Material Description: ______________________________________________________________

Quantity: ______________________________________________________________________

Quote Number / Cost (from LTI price list): ____________________________________________

Part Drawing (if applicable): _______________________________________________________

Special Instructions (if applicable): __________________________________________________

Shipping Method / Destination: _____________________________________________________

Turnaround:
- ✐ Standard
- ✐ Expedited Services: * (Please call for availability)
  - __ Same Day Rush
  - __ 1 Day Rush
  - __ 2 Day Rush
  - __ 3 Day Rush

*Material & Purchase Order must be received at LTI by 12:00 Noon to be considered as the first day of service

Contact: Name _________________________ Phone __________________ E-mail _________________________

Billing Information: __________________________________________________________________

PO Number: ______________________________