Guidelines for best service and turnaround

Quotes

Quotes can be requested on our website, www.labtesting.com, by e-mail at sales@labtesting.com or by calling Sales/Customer Service at 800-219-9095.

To keep response time to a minimum, please include all applicable information from the following list:

Specific Type(s) of Services Required: _______________________________________________________

Quantity of each Service: ________________________________________________________________

Specification/Requirements: ___________________________________________________________

Number of samples or instruments: _____________ Number to be tested: _____________

Description of materials, samples or instruments: ___________________________________________

Testing (if applicable)
- _____ Plate _____ Tube/Pipe _____ Wire _____ Shape ________________ Other
- Content of materials or parts: __________________________________________________________
- Temper, grade or condition of materials: ______________________________________________

Calibration (if applicable)
- Type of instrument, manufacturer and model #: ________________________________
- Grade or class of gages: ___________________________________________________________

Material Size (e.g. thickness, diameter): ________________________________________________

Quote Number/Cost & Test Code from LTI Price List: ________________________________

Reference Drawing (if applicable): _________________________________________________

Special Instructions (if applicable): _________________________________________________

Turnaround Requirements: *

☐ Standard
☐ Expedited Services: ** (Please call for availability)
  __ Same Day Rush
  __ Next Day Rush
  __ 2nd Day Rush
  __ 3rd Day Rush

* Order will be completed by 5:00 p.m. on the due date
** Material & Purchase Order must be received at LTI by 12:00 Noon to be considered as the first day of service

Contact: Name _________________________ Phone ______________ E-mail _______________________
